



## TUITION ASSISTANCE PROGRAM (TAP)

The Community Arts School (CAS) is committed to making quality arts education programming available to everyone, regardless of income. We raise funds to subsidize the cost of participation but, there are many who still cannot afford to participate. The Tuition Assistance Program (TAP) aims to provide a deeper subsidy to those who would not be able to participate due to financial limitations.

## POLICIES

- CAS reserves the right to award tuition assistance at its discretion.
- If you are interested in tuition assistance, you must first complete your TAP application. After the funding decision has been made, you will be directed to register online.
- Tuition assistance is awarded on a rolling basis. Applications are processed weekly, but it can take up to 10 business days to receive a decision. You may apply twice per year.
- Tuition assistance is granted as a 25-50% discount on the class fee for a class of the applicant’s choice. It is available on a first come, first served basis.
- Multiple factors are weighed by the TAP committee in awarding tuition assistance.

## ELIGIBILITY

Any interested student who meets the income guidelines and submits a completed application form will be considered for tuition assistance. However, tuition assistance is not guaranteed.

Household Size*	Household Income**
1	\$43,740
2	\$59,160
3	\$74,580
4	\$90,000
5	\$105,420
6	\$120,840
7	\$136,260
8	\$151,680

The applicant’s household income must fall at or below 300% of the Federal Poverty Guidelines.

**\*Household Size:** this number includes the applicant, any other individuals who share financial responsibility for the household, and all dependents.

**\*\*Household Income:** the combined gross income generated each year by all household members, as reported on IRS annual income tax form.

Add \$5,140 for each person in household over 8 persons



## TUITION ASSISTANCE PROGRAM (TAP) APPLICATION

### 1. Student Information

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

2. Are you a returning student? Yes \_\_\_\_ No \_\_\_\_

3. What is your age? \_\_\_\_\_ What is your grade (if applicable)? \_\_\_\_\_

4. In which school district do you live? \_\_\_\_\_

5. What is your household size\*? \_\_\_\_\_ \*see eligibility chart and definitions

6. What is your total household income (Annual Gross)? \* \$ \_\_\_\_\_

PLEASE NOTE: CAS reserves the right to request IRS documentation for income verification.

7. Have you received Tuition Assistance from CAS in the past? Yes \_\_\_\_ No \_\_\_\_

8. In which class would you like to enroll?

Title of class: \_\_\_\_\_

Class dates: \_\_\_\_\_

Tuition: \_\_\_\_\_

**9. If your preferred class is not available, in which class would you like to enroll?**

Title of class: \_\_\_\_\_

Class dates: \_\_\_\_\_

Tuition: \_\_\_\_\_

**10. Write a brief statement about why this class is important to you and how it will benefit you.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**11. Signature of Applicant** (or Guardian if applicant is under 18):

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Submission of this signed TAP Application form constitutes applicants' voluntary submission of financial information and all terms and conditions in the CAS registration policies.

**Send your completed application to:**

Community Arts School  
Attn: Tuition Assistance  
275 Eastland Rd.  
Berea, OH 44017-2088

**Or scan and email your application to:**

cas@bw.edu